



KEMENTERIAN KOMUNIKASI DAN INFORMATIKA RI
SEKRETARIAT JENDERAL
PUSAT KELEMBAGAAN INTERNASIONAL

Indonesia Terkoneksi: Semakin Digital Semakin Maju
Jl. Medan Merdeka Barat No.9 Jakarta 11010 Telp./Fax. (021) 3500959 | www.kominfo.go.id

Nomor : B-455 /SJ.8/KI.01.05/05/2021 Jakarta, 25 Mei 2021
Sifat : Segera
Lampiran : 1 (satu) berkas
Hal : Penyampaian Informasi Lowongan Pekerjaan
untuk Posisi *Legal Advisor* di ETSI

Kepada Yth.
Bapak dan Ibu (daftar terlampir)
di Tempat

Merujuk *Collective Letter 21_3758*, Direktur Jenderal European Telecommunications Standards Institute (ETSI) tanggal 21 Mei 2021, perihal *Recruitment of a Legal Advisor within the ETSI Secretariat* sebagaimana terlampir, bersama ini disampaikan bahwa ETSI membuka lowongan pekerjaan untuk posisi *Legal Advisor* yang akan ditempatkan di kantor pusat ETSI di Sophia Antipolis, Perancis.

Lowongan kerja tersebut diperuntukkan bagi pelamar yang memiliki gelar master di bidang ilmu hukum, diutamakan yang memiliki spesialisasi di bidang hak cipta atau *Intellectual Property Rights (IPR)*. Pelamar memiliki pengalaman lebih dari 8 (delapan) tahun, kemampuan Bahasa Inggris dan Perancis yang baik, dan memiliki pengetahuan di bidang telekomunikasi/TIK, IP, *antitrust law*, dan *contract law*.

Sehubungan dengan hal tersebut di atas, mohon bantuannya untuk mendorong pegawai atau anggota yang memiliki kompetensi untuk menyampaikan lamaran pada posisi dimaksud. Adapun penyampaian aplikasi lamaran dapat secara *online* melalui tautan berikut ini: <https://kominfo.lokerlegaladvisorETSI> dan batas akhir penyampaian lamaran adalah tanggal **11 Juli 2021**. Informasi lebih lanjut mengenai tugas dan kualifikasi dapat dilihat pada dokumen terlampir.

Demikian disampaikan, dan atas perhatian dan kerjasamanya diucapkan terima kasih.

Plt. Kepala Pusat Kelembagaan Internasional,



Bertiana Sari

Tembusan:
Sekretaris Jenderal Kemenkominfo.

Lampiran Surat

Nomor : B-45/SJ.8/KI.01.05/05/2021

Tanggal : 25 Mei 2021

Daftar Penerima Surat

1. Direktur Sosial Budaya dan Organisasi Internasional Negara Berkembang, Kementerian Luar Negeri
2. Duta Besar Republik Indonesia untuk Perancis, KBRI Paris, Perancis
3. Direktur Jenderal Kekayaan Intelektual, Kementerian Hukum dan HAM
4. Rektor Universitas Indonesia
5. Rektor Universitas Gajah Mada
6. Rektor Universitas Brawijaya
7. Rektor Universitas Padjadjaran
8. Rektor Universitas Hasanuddin
9. Rektor Universitas Airlangga
10. Rektor Universitas Sebelas Maret
11. Rektor Universitas Diponegoro
12. Rektor Universitas Jenderal Soedirman
13. Rektor Universitas Negeri Semarang
14. Rektor Universitas Sumatera Utara
15. Rektor Universitas Sriwijaya
16. Rektor Universitas Andalas
17. Rektor Universitas Pella Harapan
18. Rektor Universitas Tarumanegara
19. Rektor Universitas Bina Nusantara
20. Rektor Universitas Atmajaya
21. Rektor Universitas Mercu Buana
22. Rektor Universitas Gunadarma
23. Rektor Universitas Trisakti

Plt. Kepala Pusat Kelembagaan Internasional,



Bertiana Sari

To: ETSI MEMBERS AND COUNSELLORS
Subject: Recruitment of a Legal Advisor within the ETSI Secretariat

Dear Madam,
Dear Sir,

We are seeking to recruit a Legal Advisor within ETSI Secretariat.

You will find attached the job description of the post.

All applications (cover letter and C.V.) have to be submitted through our online [application form](#).

The deadline for submission is **11 July 2021**.

Please circulate this call for recruitment as widely as possible in your organization.

Yours faithfully,

Luis Jorge Romero Saro
Director-General

Legal Advisor Job description

As Legal Advisor, you will report directly to the Legal Affairs & Governance Director. You will manage legal affairs activities across ETSI Secretariat, contribute to industry leading IPR administration, and report on progress and results.

Your core responsibilities and tasks:

- Provide advice and/or opinion, internally and externally, on legal issues (particularly in the area of IPRs, standardization, competition law and the application of the ETSI Directives)
- Provide advice and/or opinion on strategic IPR related issues
- Draft legal instruments, including the ETSI Statutes, ETSI Rules of Procedures, contracts, co-operation agreements and other legal material
- Undertake legal research as necessary
- Represent the Institute, as necessary, in consultations, negotiations, conferences, and participate in various external bodies including co-ordination with external law firms
- Manage IPRs belonging to ETSI (e.g. copyright & trademarks)
- Manage pre-contentious and contentious legal issues
- Maintain and further develop ETSI's industry leading IPR administration database, ensuring that ETSI is perceived as leading edge in managing IPR in relation to standardisation
- Provide reports on progress and results

Requirements:

- University degree in law (Master or "Diplôme de Juriste Conseil en Entreprise" DJCE), ideally with an IPR specialization
- More than 8 years post qualification experience, preferably at the international level in technology-driven fields and particularly in telecommunications/IT and preferably standardisation
- Solid knowledge of IT, IP, antitrust law and contract law
- Very good communication skills and a "hand-on" mentality with abilities in decision making and problem solving are essential
- Capability to coordinate workload independently and to work and cooperate with others in an international team
- Results oriented and a strong team player
- Dynamic and self-driven
- Excellent level of English and French, including the ability to write accurately and concisely